NISSAN
MOTOR CORPORATION

Document Revision Record

Key Point(s):

- The Document Revision Record is used to record the revision details for each successive version of each document completed by the supplier.

Minimum Content Requirement(s):

- Each Document Revision Record shall refer to the name and reference of the document to which it is attached, and be consistent with the information listed in the document.

Output Document Description:

Item	Completion Instructions
Project	Nissan vehicle/power train project for which the product is being developed/manufactured.
Special Characteristic	Tick all boxes that apply to the product being developed/manufactured.
Attached Document Name & Reference No.	The name and reference number of the document to which the revision record is attached.
Supplier Name	Supplier company name.
Supplier Plant	Location at which the product will be produced.
Supplier Code	Unique code to each supplier, issued by Nissan Purchasing Dept.
Author	The name of the person who created / revised the document
Tel	The telephone number of the person who created / revised the document.
E-mail	The E-mail address of the person who created / revised the document
Part Name	The part name or description as identified on the product drawing.
Part No	As issued by Nissan Design.
Design Note No.	The latest design note number that applies to the product being developed / manufactured.

Copyright © NISSAN

NISSAN
MOTOR CORPORATION

Version No	Sequential number to indicate the version no. of the document. The version no. will change with each revision of the attached document.
Issue Date	Date of issue of the revised document.
Reason for Revision / Content of Revision	Detail the reason for document revision and summarise the main changes.
Completed By	Name of the person responsible for completing / revising the attached document and Document Revision Record.
Approved By	Name of the person responsible for approving the attached document and Document Revision Record.

Copyright © NISSAN